

Warwickshire Health and Wellbeing Board Draft Work Programme 2013-14 (1.0)

Governance				
Priority/ Item	Lead officer(s)	Timescales	Committee date	Outcomes
Agree chairmanship and membership post elections	Paul Williams	May 2013	11.06.13	Chair and portfolio holder members confirmed
Review and agree Terms of Reference	Paul Williams	June 2013	11.06.13	Revised ToR
Agree connections with other committees and sub-committees with their roles and reporting mechanisms	John Linnane	June 2013	11.06.13	Connections and sub-structures agreed with clear roles and reporting mechanisms
Review and approve JSNA	John Linnane/ Wendy Fabbro	June 2013	11.06.13	JSNA updated and in place
Review Warwickshire Health & Wellbeing Strategy	Nicola Wright/ Monika Rozanski	July 2013	17.07.13	Strategy reviewed and approved
Discuss and approve partners' offers to deliver Warwickshire Health & Wellbeing Strategy	Nicola Wright/ Monika Rozanski	September 2013	25.09.13	Partners' offers/ action plans approved and being delivered
Annual report on the Board's activity and performance	Nicola Wright/ Monika Rozanski	March 2014	26.03.14	Report submitted and published
Annual report on Warwickshire's Health Economy	Nicola Wright/ John Linnane	March 2014	26.03.14	Report submitted and published
Engagement and Relationships				
Priority/ Item	Lead officer(s)	Timescales	Committee date	Outcomes
Discuss and approve WHWBB Communications & Engagement Strategy/ Approach	Monika Rozanski/ Comms officer	July 2013	17.07.13	Strategy in place and being delivered
Agree the Board's expectations of key commissioners	Nicola Wright/ John Linnane	July 2013	Workshop	Principles of working together agreed
Discuss and agree a relationship with	John Linnane/	July 2013		Basic principles/ approval systems

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Cabinet	Monica Fogarty			agreed
Discuss and agree a relationship with Overview & Scrutiny	John Linnane/ Monika Rozanski	September 2013	Workshop	Basic principles of working together agreed
Discuss and agree a relationship with Healthwatch Warwickshire	Monika Rozanski	September 2013	Meeting/ workshop	Basic principles of working together agreed
Engagement with voluntary sector	Nicola Wright/ Monika Rozanski	October 2013	Workshop	Principles of working together agreed
Engagement with Providers	Nicola Wright/ Monika Rozanski	October 2013	Workshop	Principles of working together agreed
Engagement with the Police & Crime Commissioner/ Police	Nicola Wright/ Monika Rozanski	October 2013	Meeting/ workshop	Principles of working together agreed
Engagement with NHS England (Area Team)	Nicola Wright/ John Linnane	September 2013	Meeting	Basic principles of working together agreed
Engagement with the Coventry & Warwickshire Partnership Trust	John Linnane		Board to Board meeting	
Health Priorities (to be further specified)				
Priority/ Item	Lead officer(s)	Timescales	Committee date	Outcomes
Discuss/ approve the Health Protection Strategy		June 2013	11.06.13	Strategy approved and being delivered
Monitor hospital mortality rates		Ongoing		Reduction in mortality rates
Monitor progress and outcomes of the George Eliot Hospital Inquiry and approve strategies for improvement		Ongoing		Strategies for improvement approved and being delivered/ reduction in mortality rates
Discuss, approve and monitor progress of CCG plans		Ongoing		CCG plans linked to the Health & Wellbeing Strategy and JSNA; CCG plans approved and being delivered
Monitor progress towards Foundation status of local trusts		Ongoing		Progress reports considered and approved
Approve strategies and monitor progress on smoking cessation	Jacque Ashdown/ Paul	Ongoing		Strategies approved and being delivered; increase in number of non-

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(including smoking in pregnancy) and its wider determinants	Hooper			smoking population; reduction in smoking in pregnancy
Discuss and approve strategies and monitor progress on managing pressures and patient safety in A&E departments		Ongoing		Strategies approved and being delivered; reduction in inappropriate A&E visits
Discuss and approve strategies and monitor progress of out of hours services		Ongoing		Strategies approved and being delivered; out of hours services in place
Discuss, approve and monitor delivery progress of partnership strategies to reduce health inequalities in Warwickshire		Ongoing		Strategies approved and being delivered
Discuss and agree strategies to improve mental health and wellbeing of the local population	Charlotte Gath/			Strategies agreed and being delivered
Wellbeing Priorities (to be further specified)				
Priority/ Item	Lead officer	Timescales	Committee date	Outcomes
Consider the "Living in Warwickshire" survey proposal	Gareth Wrench	July 2013	17.07.13	
Monitor progress of the discharge project	Wendy Fabbro	Ongoing		
Consider impact of the Winterbourne View and approve learning disability strategies	Wendy Fabbro			
Discuss impact of Dilnot review and approve social care funding strategies	Wendy Fabbro			
Consider impact of the Youth Justice Report and monitor local	Wendy Fabbro	Ongoing		

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improvements				
Discuss and agree strategies around social housing to improve health and wellbeing of local population	Nicola Wright/ DCs + BCs			
Discuss and agree strategies for educational attainment with its impact on health and wellbeing	Wendy Fabbro/ Nicola Wright			
Discuss and approve early intervention strategy for children in care	Wendy Fabbro			
Discuss and approve early intervention strategy for adults	Wendy Fabbro			
Discuss and agree strategies around employment to improve health and wellbeing of the local population	Nicola Wright/ Louise Wall			
Discuss and agree strategies around mobilising communities to improve their health and wellbeing	Nicola Wright/ Dan Green			
Consider Director of Public Health Annual Report	John Linnane	September 2013		